

ARROWHEAD UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
AUGUST 19, 2015  
MINUTES

The meeting was called to order by President Rosch at 6:00 p.m. in the North Campus Community Room.

Everyone rose for the Pledge of Allegiance.

Members present: Bob Rosch, Kent Rice, Sue Schultz, Craig Thompson, Donna Beringer, Dave Dean, Joe LeBlanc, Al Zietlow

Unable to attend: Tim Langer

Administration present: Laura Myrah, Steve Kopecky, Adam Boldt, Sue Casetta, Gregg Wieczorek, Kevin Lipscomb

The meeting was properly posted.

Moved by Zietlow, seconded by Dean to approve the minutes of the July 8, 2015, Special Board meeting and the July 8, 2015, Regular Board meeting as presented. Motion Carried.

Moved by LeBlanc, seconded by Zietlow to approve the operating bill list and pay vouchers 815, 142936-142999, 143001-143043, and 201500001-201500070 in the amount of \$1,557,427.38 and to approve credit card expenditure transactions as presented in the amount of \$107,685.33. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT – Ms. Myrah shared information regarding the district's new e-newsletter, Arrowhead Advisor, which is a communication plan developed by the Organizational Development Team (ODT). The Arrowhead Advisor will be shared with staff and parents, as well as any community member that wants to subscribe. It will contain timely information written by the ODT about topics of interest, curricular instruction, student services, technology integration, and other pertinent matters. The Arrowhead Advisor will be a resource for information and reduce the current number of Skylert messages sent.

Ms. Myrah also gave an update regarding the Design.Engineering.Manufacturing.Center (DEMC). A tour of the project, which is still under construction, was provided for 10-12 interested business owners/representatives. Another tour for business owners/representatives is being planned for the end of September, when the Center will be completed. A showcase/open house will be held on October 19, 2015, for parents, the community, media, and anyone interested in seeing the Center. Students will also be present at both events to show and discuss projects they are working on.

Ms. Casetta provided an update regarding fundraising efforts for the Design.Engineering.Manufacturing.Center, the equipment purchased to-date, and future goals. Staff are very involved in the project and have been working hard to prepare the curriculum for two new courses, Introduction to Engineering and Manufacturing (Project Lead the Way curriculum) and Manufacturing and Engineering with Materials, based on available equipment.

Mr. Lipscomb provided an update on the status of the Design.Engineering.Manufacturing.Center renovation project. The teaching areas should be completed by the start of school, and the manufacturing lab will be in the finishing stages.

In accordance with Wisconsin Act 125 requirements, Mr. Boldt presented the 2014/2015 Report of Seclusion and Restraint for Arrowhead Union High School to the Board of Education and answered questions.

CURRICULUM – The next Curriculum Committee meeting is scheduled for September 24, 2015, at 7:00 a.m.

FINANCE & LEGISLATION – The Budget Hearing is scheduled this evening at 7:00 p.m., followed by the Annual Meeting at 7:30 p.m.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the August 3, 2015, meeting.

The committee was updated regarding the status of the Design, Engineering, and Manufacturing Center remodel project, which is on schedule for the September 1, 2015, occupancy date.

The committee also discussed the opportunity to purchase property located adjacent to the district's property. The Town of Merton has stated that the property can be split in two, so the district has the option to purchase all or just the southern portion of the property. If the district has no interest in purchasing the property, the family will put the property on the market. Initially, the family's timeline was early 2016, but that has been moved up to the end of August. The committee discussed possible uses of this property and the potential use of general fund balance to purchase the property. The committee directed administration to meet with the owners to investigate the purchase of this property.

Chairperson Zietlow also reported on the August 18, 2015, meeting.

The committee was updated regarding the meeting held August 5, 2015, with administration and the owner of the property available for purchase. The district's legal counsel recommends due diligence investigation of the property prior to making an offer to purchase. Purchase of the property would require approval of the electorate at a Special District meeting.

Mr. Bryan Mullett presented to the committee some potential conceptual plan ideas on expanding the Mullett Ice Center. The conceptual plan includes a second sheet of ice, which would have a cement floor that can be used as a recreation center.

The committee was also updated regarding the status of summer remodeling projects and provided a tour of the Design, Engineering, and Manufacturing Center.

The next Buildings and Grounds Committee meeting is scheduled for September 2, 2015, at 7:00 a.m.

PERSONNEL – Chairperson Rosch noted that The Arrowhead Award presentations are scheduled for August 26, 2015, in the North Campus theater, as part of the all-staff inservice. Board members are invited to attend the opening session, which is scheduled to begin at 8:00 a.m., if they wish to participate in the presentation of the awards.

POLICY – Chairperson Beringer reported on the August 13, 2015, meeting.

Moved by Rice, seconded by Zietlow to approve revised Policy/Procedure 621. Exchange Students\*\*, as recommended by the Policy Committee. Motion Carried.

Moved by Zietlow, seconded by LeBlanc to approve the elimination of Policy/Procedure 830. Waiver of Performance Bonds\*\*, as recommended by the Policy Committee. Motion Carried.

Moved by Zietlow, seconded by Thompson to approve revised Procedure 813. Purchasing\*\*, as recommended by the Policy Committee. Motion Carried.

The committee agreed to present revised Policies 1070. Facility Naming Rights and 1050. Grants and Gifts from Private Sources to the Board of Education for discussion and action at their September 9, 2015, meeting.

The next meeting of the Policy Committee is to be determined.

WASB – Mr. Zietlow noted that the 2015 WSAA/WASB Employment and School Law Seminar is scheduled for October 15 and 16, 2015, in Madison, and the 2015 WASB Fall Regional meeting/workshop for Regions 11 and 15 is scheduled for October 20, 2015, at the Country Springs Hotel in Pewaukee.

CESA – Mr. Zietlow reported on the CESA #1 Board of Control meeting he attended on August 18, 2015. He also noted that The Institute @ CESA #1 will host the 6th Annual Convening: Innovation, Iteration, Implementation, which is scheduled for November 2-3, 2015, at the Wisconsin Center in Milwaukee.

#### NEW BUSINESS:

Moved by LeBlanc, seconded by Rice to accept the resignation of Stephanie Polkowski, effective August 3, 2015, and the resignation of Debra Bredeson, effective at the end of the 2014/2015 school year, as presented. Motion Carried.

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Moved by Zietlow, seconded by Rice to approve the 2015/2016 new professional staff contract for Kari Fellabaum (English Language Arts, .83 FTE), to approve the 2015/2016 cocurricular contracts for Jack Demski (Asst. Boys Volleyball Coach) and Kathi Koepke (Spanish National Honor Society Advisor), and to approve the 2015/2016 support staff letters of appointment for Kristen Paulin (Study Hall Aide), Sharon Selode (Study Hall/Lunch Room Aide), Paula Anderson (Student Parking/Office Aide), William Peters (Lunchroom Aide), Pamela Rowe (Lunchroom Aide), Stephanie Weiher (Lunchroom/Study Hall Aide), Gregory Henschel (Special Education Aide), Jessica Jensen (Special Education Aide), Holly Huth (Bus Driver), and Kristin Nixdorf (Welcome Center/Security Aide), as presented. Aye – 7 and Abstain – 1 (Thompson). Motion Carried.

Moved by Rice, seconded by Zietlow to approve the following statement of adopted academic standards for 2015/2016:

“The Arrowhead Union High School District’s academic standards for the subject areas required by Wisconsin Act 55 have been developed and modified over the years through blending the Wisconsin Model Academic Standards, Common Core State Standards, locally developed standards, and academic standards recommended by reputable national organizations in identified curricular areas. These standards shall be in effect during the 2015-16 school year. Information regarding these standards shall be posted for parents and the general public on the district’s website before the first day of school.”

Motion Carried.

Moved by Zietlow, seconded by Rice to accept the donation of \$2,250.00 from Friends of Nashotah, Inc. to the school-wide AODA program, as presented. Motion Carried.

Moved by LeBlanc, seconded by Rice to accept the donation of woodworking tools from Priscilla Bohachek to the Technology and Engineering Education Department, as presented. Motion Carried.

FUTURE AGENDA ITEMS – Mr. Rosch reminded everyone that beginning in September 2015, a special board meeting will be scheduled for 6:00 p.m., prior to the regular monthly board meeting, for discussion and planning of a possible future referendum.

Moved by Zietlow, seconded by LeBlanc to adjourn. Motion Carried.

The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Diane Hoag  
Recording Secretary

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Susan M. Schultz, Clerk